

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST JEFFERSON TRAINING ROOM
3616 S. I-10 Service Rd. W., Suite 200
Metairie, Louisiana 70001

Monday, May 2, 2022

JPHSA Board Members in Attendance:

Robin Parker-Brooks	Patricia Ehrle	Shawnta Gardener-Taylor
Alan Carroll	Bruce Galbraith	Alex Redfearn

JPHSA Board Members Absent:

James Arey

Staff in Attendance:

Rosanna DiChiro Derbes, Executive Director
Dan Mui, CPS Director/General Counsel
Christy Dempster, Chief Financial Officer
Tammy Valenti, CAA

Guests in Attendance:

Darrell Renfro, Prospective Board Member

Ms. Gardener-Taylor called the meeting to order at 6:03 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Ms. Gardener-Taylor asked staff members and guest in attendance to introduce themselves.

Ms. Gardener-Taylor asked for a motion to adopt the agenda as presented. Ms. Ehrle made a motion to accept the agenda as presented. Ms. Redfearn seconded the motion. Passed unanimously.

2. Public Comment
None.

3. Executive Session – Discussion of EHS – Mr. Galbraith made a motion to go into executive session to have a discussion on the electronic health system. Ms. Redfearn seconded. (6:07 p.m.) The motion passed unanimously. The Board entered regular session at 6:50 p.m. Dr. DiChiro will update the Board on the EHS at the next meeting.

4. JPHSA Board Linkages – Mr. Galbraith reported on his attendance at the Behavioral Health Regional Advisory Council. He stated the RAC is considering continuing education for members and there was a presentation of a giveaway to give to community partners. Mr. Galbraith stated JPHSA would be involved in giving the presentation when the RAC goes to see these individuals regarding behavioral health issues. He reported they reviewed the budget and most of the funds are going toward providing NARCAN for Jefferson Parish Fire Departments.

5. Required Approvals Agenda

A. April Minutes – Mr. Galbraith made a motion to approve the minutes as presented prior to the meeting. Dr. Parker-Brooks seconded the motion. Passed unanimously.

B. JPHSA Financial Quarterly Report – Ms. Dempster reviewed the report presented prior to the meeting and answered questions of the Board. Ms. Ehrle made a motion to accept the JPHSA 3rd quarter financial report as presented. Mr. Carroll seconded. Passed unanimously.

C. JPHSA Board Financial Quarterly Report – Ms. Dempster reviewed the report presented prior to the meeting and answered questions of the Board. Ms. Redfearn made a motion to accept the JPHSA Board’s 3rd quarter financial report as presented. Ms. Ehrle seconded. Passed unanimously.

D. Medicaid Verification – Ms. Dempster reported on information Medicaid has requested from the Board. Ms. Valenti handed out a form and asked each member to complete.

6. Board Education.

A. Executive Director Update – Dr. DiChiro Derbes reported as follows:

- Executive Session – Held earlier in the meeting.
- Louisiana Prison Reentry Initiative (LAPRI) – Dr. DiChiro Derbes informed the Board of this program stating it is an aftercare program to re-acclimate prisoners coming out of the prison system. Dr. DiChiro Derbes presented on the trauma of incarceration and coming out. She stated she is looking at using social inclusion for this population.
- Board Linkage Plan – Dr. DiChiro Derbes informed the Board that Cheryl Wagner would be presenting the linkage plan at the next meeting.

B. JeffCare Board Update – Mr. Carroll informed the Board the 2020-2021 Uniform Data System is under review. Dr. DiChiro Derbes stated it is moving forward. A discussion followed. Mr. Carroll also reported JeffCare is evaluating the ambulatory detox for future needs.

7. Monitoring Executive Director Performance

A. Financial Planning & Budgeting Monitoring Report – Ms. Gardener-Taylor opened discussion on the Financial Planning & Budgeting monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Ms. Redfearn made a motion to accept the interpretation as reasonable for the Financial Planning & Budgeting monitoring report as presented prior to the meeting. Seconded by Dr. Parker-Brooks. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with this policy. Ms. Redfearn made a motion to accept the data provided as documentation of compliance for the Financial Planning & Budgeting monitoring report as presented prior to the meeting. Seconded by Dr. Parker-Brooks. Passed unanimously.

B. Financial Condition & Activities Monitoring Report – Ms. Gardener-Taylor opened discussion on the Financial Condition & Activities monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Ms. Ehrle made a motion to accept the interpretation as reasonable for the Financial Condition & Activities monitoring report as presented prior to the meeting. Seconded by Dr. Parker-Brooks. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with this policy. Dr. Parker-Brooks made a motion to accept the data provided as documentation of compliance for the Financial Condition & Activities monitoring report as presented prior to the meeting. Seconded by Mr. Carroll. Passed unanimously.

8. Monitoring Board Performance

A. Board Self-evaluation – Ms. Gardener-Taylor volunteered to complete the Board self-evaluation.

B. Policy Review – Global Executive Constraint – Ms. Gardener-Taylor opened discussion on the Global Executive Constraint policy. There were no changes to this policy.

Treatment of Individuals Served – Ms. Gardener-Taylor opened discussion on the Treatment of Individuals Served policy. There were no changes to this policy.

C. Recruitment – Ms. Gardener-Taylor open discussion regarding Mr. Renfro’s appointment to the Board. Mr. Galbraith made a motion to authorize the Chairperson to send a letter to the Parish Council recommending the appointment of Dr. Renfro to the JPHSA Board in the Addictive Disorders, Professional position. Ms. Gardener-Taylor seconded the motion. Passed unanimously.

Ms. Valenti then reported the open positions on the Board. She stated the Board now has openings in two Addictive Disorders, Professional positions, Addictive Disorders, Advocacy, Developmental Disabilities, Professional position, and a Judiciary position.

D. Annual Retreat planning – Ms. Valenti reported Dr. DiChiro Derbes signed the proposal form from Brown Dog Consulting and they are holding August 6, 2022 for the retreat. The Consultant, Ms. Mogensen, stated she would like to have a discussion with one of the Board members prior to the retreat. Ms. Gardener-Taylor stated she would gladly have that discussion. A discussion followed.

F. Financial Disclosure Tier 2.1 for Year 2021 – Deadline May 15, 2022 – Ms. Valenti reminded Board members to fill out and send their financial disclosure form to the State prior to May 15, 2022. She asked members to send her a copy for her files.

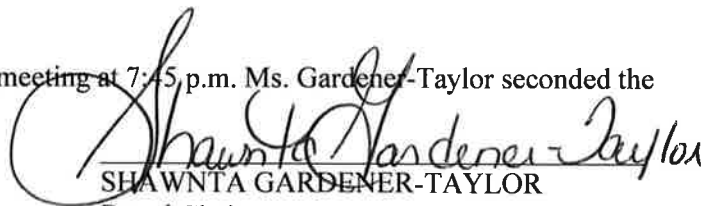
9. Announcements

A. Board Generated Items – Ms. Valenti reported business Cards for the Board should be available at the June meeting.

B. Next Board meeting – The next meeting of the Board is on Monday, June 6, 2022, 6:00 p.m. at **JPHSA’s East Jefferson Building, 3616 S. I-10 Service Rd., W., 2nd Floor Board Conference Room, Metairie, LA 70001.**

10. Adjournment

Ms. Redfearn made a motion to adjourn the meeting at 7:45 p.m. Ms. Gardener-Taylor seconded the motion. Passed unanimously.


SHAWNTA GARDENER-TAYLOR
Board Chairperson